CIRCULAR

Sub: Holidays to be observed in Central Government Offices during the year 2024.

A copy of O.M. No. 12/2/2023-JCA dated 03.07.2023 as received from Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) regarding holidays to be observed during the year 2024 in all the Administrative Offices of the Central Government, including those located in Delhi/New Delhi, is enclosed herewith for information. The list of holidays is available on the Railnet website http://10.50.19.92/Secretary and on the Internet website of Indian Railways www.indianrailways.gov.in/railwayboard.

DA: As above.

(Priya Gopalakrishnan)
Deputy Secretary(G)

No. 2023/G/14/Holidays
Dated: 27.10.2023

To:

1. All Officers and staff of Board's Office at Rail Bhawan and Railway Offices Complex, Tilak Bridge, Dayabasti RPSF Camp and NRM, New Delhi.
2. RBCC for uploading this Circular on Secretary's Branches and Internet websites both.

Copy for kind information to:

EDPG/MR EDPG/MoSR(D) EDPG/MoSR(J)

1606667/2023/General

F.No.12/2/2023-JCA
2023/G/14/Holidays

Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)
Establishment (JCA) Section

North Block, New Delhi
Dated the 3rd July, 2023

OFFICE MEMORANDUM

Subject: Holidays to be observed in Central Government Offices during the year 2024- reg.

It has been decided that the holidays, as specified in **Annexure –I** to this O.M., will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2024. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays specified at **Annexure – II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays, to be chosen out of the 12 optional holidays indicated below at para 3.1:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. For offices located in New Delhi/Delhi, three holidays are selected by the D/o Personnel & Training and for the offices located outside Delhi/New Delhi three holidays are to be chosen by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State, from the list indicated below. The final list, applicable uniformly to all Central Government offices within the concerned State, shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in the festivals and dates, as indicated at Annexure –I and Annexure-II baring a few exceptions indicated at para 5.1 and 5.2 hereinafter. The 12 optional holidays are as follows:

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANT PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHETI CHAND / GUDI PADAVA /1ST NAVRATRA / NAORAZ/CHHATH POOJA/KARVA CHAUTH.**

3.2 No substitute holiday should be allowed if any of the festival holidays, initially declared, subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.

4. The list of Restricted Holidays appended as Annexure-II to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance. However, the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are also to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions, after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date in respect of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B/T.V./A.I.R./ Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement, without waiting for a formal order, about the change of date.

6. During 2024, Diwali (Deepavali) falls on Thursday, October 31, 2024 (Kartika 09). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Naraka Chaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day (in place of Deepavali Day) in the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments/organisations themselves for the year 2024, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select 14 (Fourteen) holidays of their own only after including in the list, three National Holidays and Mahavir Jayanti and Dussehra included in the list of compulsory holidays and falling on days of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.

(Parveen Jargar)
Deputy Secretary to the Govt. of India
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To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/PMO/Lok Sabha Secretariat/Rajya Sabha Secretariat/President's Secretariat/Vice-President's Secretariat/ Supreme Court/High Court of the States/Central Administrative Tribunal Principal Bench/ Election Commission of India/Minorities Commission/ National Human Rights Commission/Central Information Commission/National Commission for Women/National Commission for SC/NCST/NCBC.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman/Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. PS to Cabinet Secretary.
9. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
10. The Manager (Store),Government of India, Forms Store,166 Lenin Sarai, Kolkata
11. Chief Secretaries to all the State Governments/Union Territories.
12. Directorate of Advertising and Visual Publicity, PTI Building, New Delhi
13. Deputy Director (Bills), Dte. of Printing, B-Wing, Nirman Bhavan, New Delhi
14. Positional Astronomy Centre, Block-AQ, Plot No.8 Sector-V, Saltlake, Manish Bathan, Kolkata - 700091
15. Facilitation Centre, DOP&T (20 copies)

ANNEXURE-I

LIST OF HOLIDAYS FOR THE YEAR 2024 TO BE OBSERVED IN THE ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No.	Holiday	Date	Saka Date	Day
	1945 SAKA ERA			
1.	Republic Day	January 26	Magha 06	Friday
	1946 SAKA ERA			
2.	Holi	March 25	Chaitra 05	Monday
3.	Good Friday	March 29	Chaitra 09	Friday
4.	Id-ul-Fitr	April 11	Chaitra 22	Thursday
5.	Ram Navami	April 17	Chaitra 28	Wednesday
6.	Mahavir Jayanti	April 21	Vaisakha 01	Sunday
7.	Budha Purnima	May 23	Jyaishtha 02	Thursday
8.	Id-ul-Zuha (Bakrid)	June 17	Jyaishtha 27	Monday
9.	Muharram	July 17	Ashadha 26	Wednesday
10.	Independence Day	August 15	Sarvana 24	Thursday
11.	Janmashtami (Vaishnva)	August 26	Bhadra 04	Monday
12.	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Mohammad)	September 16	Bhadra 25	Monday
13.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Wednesday
14.	Dussehra	October 12	Asvina 20	Saturday
15.	Diwali (Deepavali)	October 31	Kartika 09	Thursday
16.	Guru Nanak's Birthday	November 15	Kartika 24	Friday
17.	Christmas Day	December 25	Pausha 04	Wednesday

ANNEXURE-II

LIST OF RESTRICTED HOLIDAYS FOR THE YEAR 2024 IN RESPECT OF ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No	Holiday	Date	Saka Date	Day
		SAKA ERA 1945		
1.	New Year's Day	January 01	Pausha 11	Monday
2.	Lohri	January 13	Pausha 23	Saturday
3.	Makar Sankranti	January 14	Pausha 24	Sunday
4.	Magha Bihu/ Pongal	January 15	Pausha 25	Monday
5.	Guru Gobind Singh's Birthday	January 17	Pausha 27	Wednesday
6.	Hazarat Ali's Birthday	January 25	Magha 05	Thursday
7.	Sri Panchami, Basant Panchami	February 14	Magha 25	Wednesday
8.	Shiva ji Jayanti	February 19	Magha 30	Monday
9.	Guru Ravi Das's Birthday	February 24	Phalguna 05	Saturday
10.	Birthday of Swami Dayananda Saraswati	March 06	Phalguna 16	Wednesday
11.	Maha Shivratri	March 08	Phalguna 18	Friday
		SAKA ERA 1946		
12.	Holika dahan	March 24	Chaitra 04	Sunday
13.	Dolyatra	March 25	Chaitra 05	Monday
14.	Easter Sunday	March 31	Chaitra 11	Sunday
15.	Jamat-Ul-Vida	April 05	Chaitra 16	Friday
16.	Chaitra Sukladi /Gudi Padava/Ugadi/ Cheti Chand	April 09	Chaitra 20	Tuesday
17.	Vaisakhi /Vishu	April 13	Chaitra 24	Saturday
18.	Meshadi (Tamil New Year's Day) / Vaisakhadi (Bengal) / Bahag Bihu (Assam)	April 14	Chaitra 25	Sunday
19.	Birthday of Guru Rabindranath Tagore	May 08	Vaisakha 18	Wednesday
20.	Rath Yatra	July 07	Ashadha 16	Sunday
21.	Parsi New Year's day/Nauraj	August 15	Sravana 24	Thursday
22.	Raksha Bandhan	August 19	Sravana 28	Monday

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23.	Ganesh Chaturthi /Vinayaka Chaturthi	September	07	Bhadra	16	Saturday
24.	Onam or Thiru Onam Day	September	15	Bhadra	24	Sunday
25.	Dusshera (Saptami)	October	10	Asvina	18	Thursday
26.	Dusschra (Mahashtami) /Dussehra (Mahanavmi)	October	11	Asvina	19	Friday
27.	Maharishi Valmiki's Birthday	October	17	Asvina	25	Thursday
28.	Karaka Chaturthi (Karwa Chouth)	October	20	Asvina	28	Sunday
29.	Naraka Chaturdasi	October	31	Kartika	09	Thursday
30.	Govardhan Puja	November	02	Kartika	11	Saturday
31.	Bhai Duj	November	03	Kartika	12	Sunday
31.	Pratihar Shashthi or Surya Shashthi (Chhat Puja)	November	07	Kartika	16	Thursday
32.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Sunday
33.	Christmas Eve	December	24	Pausha	03	Tuesday